



Administrative Services Branch
P.O. Box 898
Sacramento, CA 94229-0898
Telecommunications Device for the Deaf - (916) 795-3240
(916) 795-3976, FAX (916) 795-1279

September 16, 2008

AGENDA ITEM 13

TO: MEMBERS OF THE FINANCE COMMITTEE

- I. SUBJECT:** Finance Committee Meeting Calendar for 2009
- II. PROGRAM:** Administration
- III. RECOMMENDATION:** Staff recommends the approval of the proposed Finance Committee Meeting Calendar for 2009.

IV. ANALYSIS:

Background

Attached for the Committee's consideration are the proposed meeting dates for 2009. Specifically, staff proposed that the Committee meet seven times during 2009 as follows:

- The Committee **will meet** during the months of February, March, April, June, September, November, and December.
- The Committee **will not meet** during the months of January, May, July, August, and October.

This is used for planning purposes and, if the need arises, meeting dates and times can be changed.

VI. RESULTS/COSTS:

N/A

JOHN HIBER
Assistant Executive Officer
Administrative Services Branch

Attachment